

MyTech Collection Letter or Email to Students Graduating or Leaving the District



5/13/22

Dear Students and Families,

On **May 31, 2022**, we will be collecting MyTech Chromebooks and chargers for students who are leaving the district.

Please make sure that you have your **Chromebook and charger** that day. Please make sure that it is clean and all stickers or other personal decorations have been removed.

You will need to return the following things. The fees for not returning an item is listed to the right. If there is writing, stickers, or other intentional damage on the device, you will be charged a damage fee of \$25.

Item	Missing Fee
1. Chromebook	\$ 280
2. Charger	\$ 20
3. Hotspot and charger (if you checked one out)	\$ 20

If you are missing any of the items above, you will be charged the fee in MySchoolBucks. If you have lost your Chromebook, please report this immediately to **Suzanne Andrew, School Technology Representative**, at your school.

sandrew@dpsk12.net

If you have more questions, please check out these [Frequently Asked Questions](#).

https://docs.google.com/document/d/1xS7pNtRYtElydrINj-U3EJpqEq8Qwgt84P_uizOZGmk/edit